

## Mediation Training - for HKMAAL Stage 1 Accreditation

Hong Kong Mediation Accreditation Association Limited  
(HKMAAL) Stage 1 Accreditation being applied for



### Introduction:

**Mediation** allows conflicts and differences to be resolved in amicable, time and cost effective ways, both in business environment and personal daily lives. This 40-hour interactive training including role plays is tailored for anyone interested in mediation and receiving credits towards **Stage 1 Mediator Accreditation** by the Hong Kong Mediation Accreditation Association Limited (HKMAAL) at the same time.

### Participants will benefit by:

- Learning the basic principles, theory and practical knowledge on mediation
- Applying the relevant facilitative mediation skills and ethics in resolving disputes in real life situations
- Taking part in discussions and role plays
- **Achieving the Stage 1 accreditation as an Accredited General Mediators of HKMAAL**
- **Preparing for Stage 2 assessments of HKMAAL** (Please refer to [www.hkmaal.org](http://www.hkmaal.org) for details)

## Target Audience:

- Business personnel
- Professionals
- Consultants
- Government officials
- Academics
- Those wishing to be **Accredited Mediators**
- Anyone interested in improving communication and dispute resolution skills at work and in their daily lives

## Lead Trainer:



### *Dr Christopher To*

*BEng (Hons), LLB (Hons), LLM, MA, DEng, PhD, PCLL, FCI Arb, FHKI Arb, FSI Arb, CEng, CITP, Chartered Arbitrator, HKMAAL and HKIAC Accredited Mediator*

Dr. To is an accredited mediator, chartered arbitrator, chartered engineer, chartered information technology professional and a law professor. He is on the panels of various leading global alternative dispute resolution bodies, and has mediated many international and domestic cases to date. He is a sought-after speaker/moderator at international forums.

He holds qualifications from leading universities, and has written a variety of articles and publications in the areas of mediation, arbitration and adjudication. He is the author of the leading handbooks on Mediation in Hong Kong Law and Practice (Wolters Kluwer Law and Business) and Arbitration Law in Hong Kong (Lexis Nexis Butterworths).

## Program Outlines:

### **Session 1 Essential Knowledge of Mediation**

including Negotiation, Mediation, Processes of Conflict Resolution and Dispute Resolution, Facilitative Mediation, Opening Statement and the Mediator's Role, Demonstration, Dealing with Emotions/Difficult Parties, Agenda Setting, Role Play, Actual Case Sharing.

## **Session 2 Essential Mediator Skills Building**

involving role-plays & exercises on Separate Sessions, Second Joint Session, Overcoming Negotiation Impasse, Facilitating Agreements, Fine-tuning and Closing, Settlement Agreement and Concluding Mediation, Termination and Post Mediation.

## **Session 3 Accredited Mediators and Use of Mediation in Hong Kong**

covering role-plays and exercises on relevant legal context, such as Mediator's Impartiality, Use of Legal Representatives and Experts in Mediation, Cultural and Other Issues in Mediation.

## **Session 4 Mediator Skills Role-playing and Assessing**

for practicing skills and knowledge in simulated general mediation cases, with Accredited Mediators observing and assessing performance against HKMAAL's accreditation standards.

### Course Details

<b>Date:</b>	<b>15, 16 February and 7, 8 March 2020 (Saturdays and Sundays)</b>
<b>Time:</b>	<b>0900 to 2000 (each session)</b>
<b>Venue:</b>	<b>West Kowloon Mediation Centre, 2 Ying Wa Street, Sham Shui Po, Kowloon, Hong Kong</b>
<b>Medium:</b>	<b>Cantonese (supplemented by English terms, with training materials in English)</b>
<b>Accreditation:</b>	<b>Hong Kong Mediation Accreditation Association Limited (HKMAAL) Stage 1 Accreditation being applied for</b>
<b>Attendance Certificate:</b>	<b>Attendance Certificate will be issued by ICC-HK upon full attendance and completion of course</b>
<b>Fee:</b>	<b>HK\$15,000/person (for public)</b> <b>HK\$12,500/person (for ICC-HK members)</b> Please visit <a href="http://icchkcbc.org/membership.html">http://icchkcbc.org/membership.html</a> for information on ICC-HK membership.

**Cancellation:** There will be no refund for cancellation of booking initiated by the applicant. However, the registration may be transferred to another person from the same company or organization at no extra charge, subject to the prior consent of ICC-HK.

**Seat Confirmation:** Seat confirmation is based on receipt of payment on a first come, first served basis.

**Enquiry:** Contact Ms. Edith Lee at (852) 2973 0060 or e-mail to: [publn@icchkcbc.org](mailto:publn@icchkcbc.org)